

**PSYCHOLOGY EXAMINING BOARD  
MEETING MINUTES  
AUGUST 7, 2013**

**PRESENT:** Bruce Erdmann, Ph.D.; Daniel Schroeder, Ph.D.; Rebecca Anderson, Ph.D.; Melissa Westendorf, J.D., Ph.D.

**STAFF:** Dan Williams, Executive Director; Nicholas Tank, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Bruce Erdmann, Ph.D., Chair, called the meeting to order at 9:04 a.m. A quorum of Four (4) members was present at the start of the meeting.

**ADOPTION OF AGENDA**

**MOTION:** Melissa Westendorf moved, seconded by Daniel Schroeder, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MEETING MINUTES OF JUNE 26, 2013**

**MOTION:** Daniel Shroeder moved, seconded by Rebecca Anderson, to approve the minutes of March 25, 2013 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**MOTION:** Daniel Schroeder moved, seconded by Rebecca Anderson, to list the names of the board members and the expiration of their terms as a sub heading of Staff Updates that is included on every board agenda. Motion carried unanimously.

**LEGISLATION/ADMINISTRATIVE RULE MATTERS**

**MOTION:** Daniel Schroeder moved, seconded by Rebecca Anderson, to request that the September 9<sup>th</sup> meeting start at 9:30 a.m. and that application and screening panel sessions are adjusted accordingly. Motion carried unanimously.

**MOTION:** Daniel Schroeder moved, seconded by Rebecca Anderson, to acknowledge, per the EO 61 directive, that the board reviewed existing rules to identify provisions that would reduce the impact on small businesses, having no recommendations for the Small Business Regulatory Review Board regarding code changes. Motion carried unanimously.

## **INFORMATIONAL MATTERS**

**MOTION:** Melissa Westendorf moved, seconded by Daniel Schroeder, to delegate Bruce Erdmann as the Board's representative to attend the ASPPB 53<sup>rd</sup> Annual Meeting in Las Vegas, Nevada, from October 16-20, 2013. Motion carried unanimously.

**MOTION:** Melissa Westendorf moved, seconded by Daniel Schroeder, to delegate Bruce Erdmann on behalf of the board to make contact with Dana Birkham in response to her e-mail dated June 10, 2013. Motion carried unanimously.

**MOTION:** Melissa Westendorf moved, seconded by Daniel Schroeder, to accept the chair's appointment of Rebecca Anderson as the CE Audit liaison. Motion carried unanimously.

**MOTION:** Melissa Westendorf moved, seconded by Rebecca Anderson, to acknowledge the Chair's appointment of Daniel Schroeder as the board exam liaison. Motion carried unanimously.

## **POSITION STATEMENTS**

**MOTION:** Melissa Westendorf moved, seconded by Rebecca Anderson, to remove position statements 2.1-2.4 and 2.6 from the Department's website. Motion carried unanimously.

**MOTION:** Melissa Westendorf moved, seconded by Rebecca Anderson, to revise FAQ 2.5 to read as follows: "No, the provider should send the complaint to the Department of Safety and Professional Services, which permits the Board to investigate the matter. You will find the necessary information at the [Department's website](#). The Board will not advise licensees about whether or not to file a complaint." Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Melissa Westendorf moved, seconded by Rebecca Anderson, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Legal Services and Compliance case status reports. Bruce Erdmann, Ph.D. confirms that Melissa Westendorf read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Bruce Erdmann, Ph.D. – yes; Daniel Schroeder, Ph.D. – yes; Rebecca Anderson, Ph.D. – yes; Melissa Westendorf, J.D., Ph.D. – yes. Motion carried unanimously.

The Board convened into Closed Session at 11:25 p.m.

## **MOTION TO DESIGNATE FINAL DECISION MAKER IN CASE NO. 12 PSY 020 ANDREA NELSON**

**MOTION:** Daniel Schroeder moved, seconded by Rebecca Anderson, to grant the Motion to designate Michael Berndt, chief legal counsel Department of Safety and Professional Services, as the Board's designated final decision-maker in the matter of 12 PSY 020 Motion carried unanimously.

## **MONITORING MATTERS**

**MOTION:** Rebecca Anderson moved, seconded by Daniel Schroeder, to grant Timothy Kabara's request of Reinstatement after Voluntary Surrender once all other requirements for licensure are met including receipt of a completed the "Nature of Intended Private Practice of School Psychology" form. Motion carried unanimously.

**MOTION:** Daniel Schroeder moved, seconded by Rebecca Anderson, to put Timothy Kabara on the Continuing Education audit list for 2011-2013 biennium. Motion carried unanimously.

## **REVIEW OF APPLICATIONS FOR LICENSURE**

**MOTION:** Rebecca Anderson moved, seconded by Melissa Westendorf, to act upon the review of applications conducted on August 7, 2013 as noted in the application files.

- Shaun English, Ph. D
- Megan Farley, Ph. D
- Tamer Fawzy, Ph. D
- Gary Fischler, Ph. D
- Kevin Kowaleski, Psy. D
- Samantha Lavarda, Psy. D
- Eric Neumaier, Ph. D
- Bethany Price, Ph. D
- Matthew Vendlinks, Ph. D
- Randal Wilson, Psy. D

Motion carried unanimously.

*(Melissa Westendorf, Vice Chair, assumed the role of Chair as Bruce Erdmann recused himself from deliberation and voting on the matters concerning Kevin Kowaleski and Samantha Lavarda.)*

## **ORAL INTERVIEW OF APPLICANTS FOR LICENSURE FINAL APPROVAL FOR LICENSURE**

**MOTION:** Rebecca Anderson moved, seconded by Melissa Westendorf, to grant licensure to practice psychology to:

- Jacob Austin, Psy. D.
- Laura Bonsky, Psy. D.
- Nicholas Buhr, Psy. D
- Jennifer Carrasco, Ph. D
- Shelly Gallenberg, Psy. D
- Dina Karvounides, Psy. D
- Susan Mickel, Ph. D
- Samantha Wildeman, Psy. D
- Brennan Young, Ph. D
- Angela Zapata, Ph. D

Motion carried unanimously.

**MOTION:** Rebecca Anderson moved, seconded by Melissa Westendorf, to grant licensure to practice Psychology to Nicholas Buhr. Motion Carried. Recused: Bruce Erdmann.

*(Melissa Westendorf, Vice Chair, assumed the role of Chair as Bruce Erdmann recused himself from deliberation and voting on the matters concerning Nicholas Buhr.)*

## **REVIEW OF ADDITIONAL INFORMATION REQUESTED OF APPLICANTS FOR LICENSURE**

- MOTION:** Rebecca Anderson moved, seconded by Melissa Westendorf, to accept the additional information submitted by:
- Nicholas Buhr, Psy. D
  - Shelly Gallenberg, Psy D.
  - Brennan Young, Ph. D
- Motion carried unanimously.

*(Melissa Westendorf, Vice Chair, assumed the role of Chair as Bruce Erdmann recused himself from deliberation and voting on the matters concerning Nicholas Buhr.)*

## **RECONVENE TO OPEN SESSION**

- MOTION:** Melissa Westendorf moved, seconded by Daniel Schroeder, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:13 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

- MOTION:** Rebecca Anderson moved, seconded by Melissa Westendorf, to affirm all motions made in closed session. Motion carried unanimously.

## **ADJOURNMENT**

- MOTION:** Daniel Schroeder moved, seconded by Melissa Westendorf, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:16 p.m.